



AMENDMENT II to the 2014-2015 HOLMES COMMUNITY COLLEGE BULLETIN

**Pages 46 & 47- Admission Requirements for Full-Time & Part-Time students. The last paragraphs have been changed as follows:**

**FULL-TIME STUDENTS**

It is **STRONGLY RECOMMENDED** that students submit all transcripts when enrolling initially at Holmes since some honors, scholarships, elections, and awards are based on cumulative grades rather than grades at Holmes alone.

**TO REGISTER FOR COURSES THAT HAVE PREREQUISITES, STUDENTS MUST SUBMIT OFFICIAL TRANSCRIPTS WHICH SHOW THE PREREQUISITES.**

**PART-TIME STUDENTS**

It is **STRONGLY RECOMMENDED** that students submit all transcripts when enrolling initially at Holmes since some honors, scholarships, elections, and awards are based on cumulative grades rather than grades at Holmes alone.

**TO REGISTER FOR COURSES THAT HAVE PREREQUISITES, STUDENTS MUST SUBMIT OFFICIAL TRANSCRIPTS WHICH SHOW THE PREREQUISITES.**

**ASSOCIATE OF ARTS DEGREE (AA)  
REQUIREMENTS**

This degree is awarded to university transfer majors.

**1. General Education Core:**

ENG 1113 & 1123 - English Composition I & II  
MAT 1313 - College Algebra or higher-level math  
SPT 1113 - Public Speaking  
Natural Sciences with labs - Two courses - 6 to 8 hours  
Humanities - 6 hours  
Social/Behavioral Sciences - 6 hours  
Fine Arts - 3 hours

**Total General Education Core: 33 to 35 hours**

**2. 27 to 29 Hours of Electives**

**3. Total Required: 62 semester hours**

(No hours in Pre-Core, Technical, or  
Career Courses will apply toward the AA Degree)

**4. A 2.00 GPA** on the required semester hours.

\*To calculate the GPA, the highest grade which fulfills a requirement will be used.

**5. Residency requirement:**

**In order to receive an Associate of Arts Degree, sixteen semester hours of credit, or 25% of the degree requirements, (whichever is greater), must be earned through Holmes and must exclude Pre-Core, Technical or Career courses or courses previously passed at another institution. Credit awarded for CLEP, AP, correspondence courses, or military service will not count toward meeting the residency requirements.**

**\*All hours attempted during a student's entire academic history will be considered when determining federally-funded financial aid eligibility. All courses taken will remain on a student's transcript. When a student transfers to another institution, the policy of the receiving institution will determine the student's GPA.**

**Page 73 – Associate of Applied Science Degree (AAS) Requirements have been changed as follows:**

### **ASSOCIATE OF APPLIED SCIENCE DEGREE (AAS) REQUIREMENTS**

This degree is awarded to Technical majors (including Associate Degree Nursing) and is not designed to transfer.

**1. General Education Core:**

- (a) ENG 1113 - English Composition I
- (b) SPT 1113 - Public Speaking
- OR**
- ENG 1123 - English Composition II
- OR**
- Social/Behavioral Science (3 hours)
- (c) Humanities/Fine Arts (3 hours)
- (d) Social/Behavioral Science (3 hours)
- (e) \*MAT 1313 - College Algebra
- OR**
- Natural Science with Lab

\*A natural science with lab course, plus a course in computational skills will substitute for some AAS programs that require College Algebra. (See program curriculum.) The computational skills course may be MAT 1233 - Intermediate Algebra or BOT 1313 - Applied Business Math or other program-specific computational skills course.

**TOTAL General Education Core: 15 - 19 hours**

**2. Complete the prescribed set of courses for a major or have a substitute approved by a faculty advisor, campus career-tech director, and the district coordinator. Substitutions must have compatible course content and must be of equal or greater level of difficulty.**

**3. Minimum of sixty (60) semester hours**  
(excluding pre-core and career hours)

**4. A 2.00 GPA** on the required semester hours.

\*\*To calculate the GPA, the highest grade which fulfills a requirement will be used.

**5. Residency Requirement:**

In order to receive an Associate of Applied Science degree, sixteen semester hours of credit, or 25% of the degree requirements, (whichever is greater), must be earned through Holmes and must exclude Pre-Core courses or courses previously passed at another institution. Credit awarded for CLEP, AP, correspondence courses, or military service will not count toward meeting the residency requirements.

Students in Career/Technical programs that do not lead to state/national examinations or industry-recognized credentials will take the MS-CPAS (Mississippi Career Planning and Assessment System) prior to graduation.

**\*\*All hours attempted during a student's entire academic history will be considered when determining federally-funded financial aid eligibility. All courses taken will remain on a student's transcript. When a student transfers to another institution, the policy of the receiving institution will determine the student's GPA.**

**Page 74 – Certificate of Graduation Requirements have been changed as follows:**

**CERTIFICATE OF GRADUATION REQUIREMENTS**

This certificate is awarded to university transfer or technical majors who lack one or more requirements for the AA or AAS degree.

**1. General Education Core:**

ENG 1113 & 1123 - English Composition I & II

**2. Sixty-Two semester hours**

(No hours in Pre-Core or Career Courses will apply toward the Certificate of Graduation)

**3. A 2.00 GPA** on the required semester hours.

\*To calculate the GPA, the highest grade which fulfills a requirement will be used.

**4. Residency Requirement:**

In order to receive a Certificate of Graduation, sixteen semester hours of credit, or 25% of the degree requirements, (whichever is greater), must be earned through Holmes and must exclude Pre-Core courses or courses previously passed at another institution. Credit awarded for CLEP, AP, correspondence courses, or military service will not count toward meeting the residency requirements.

Students in Career/Technical programs that do not lead to state/national examinations or industry-recognized credentials will take the MS-CPAS (Mississippi Career Planning and Assessment System) prior to graduation.

\*All hours attempted during a student's entire academic history will be considered when determining federally-funded financial aid eligibility. All courses taken will remain on a student's transcript. When a student transfers to another institution, the policy of the receiving institution will determine the student's GPA.

**Page 76 – The paragraph on Graduation has been changed as follows:**

**GRADUATION**

All candidates for graduation must file an application for graduation online at the Holmes Website. The requests are sent to the Vice President for Academic Programs. December graduates must file by the end of October, and May graduates must file by the end of March. Non-refundable graduation fees (\$35.00 for marching, \$15.00 for diploma only) will be charged to the students' accounts.

I certify the above amendment is true and correct in content and in policy.



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Dr. Fran Cox, Vice President for Academic Programs

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September 2, 2014